

BUSINESS AFTER HOURS

application

BUSINESS NAME: _____

CONTACT PERSON: _____ **PHONE #:** _____

DATE REQUESTED: _____ **TIME:** _____

EVENT LOCATION: _____ **SQ FT:** _____

List any special activities or drawings that will happen during the event: _____

We agree to the following:

- ☐ Host fee of \$250
- ☐ BAH host requirements (refer to BAH guidelines)
- ☐ Application & hosting fee must be paid to secure your BAH date.
- ☐ A three-month notice is required to receive a refund should you need to cancel.

We would like the Chamber to provide:

- ☐ PA system
- ☐ Name tags
- ☐ Fish bowl for door prize drawing

We would like to purchase the following:

- ☐ Dedicated e-blast (included in BAH fee)
- ☐ Video invite shared on the Chamber's social media (included in BAH fee)
- ☐ Membership mailing labels (included in BAH fee)
- ☐ Network Magazine ad (printed March, June, Sept. & Dec. - rate based on ad size)
- ☐ Monthly banner ad on the Chamber website & weekly e-blasts (728px x 200px - \$100)

Please return application by email to Michelle Markham or mail to:

Effingham County Chamber
PO Box 643; 903 N Keller Drive
Effingham, IL 62401

Checks made payable to:
Effingham County Chamber

Invoices will be created for credit card payments.

Signature: _____

Date: _____



EFFINGHAM COUNTY

CHAMBER

CONTACT MICHELLE MARKHAM

MMARKHAM@EFFINGHAMCOUNTYCHAMBER.COM
(217) 342-4147

The company hosting BAH must ensure their insurance includes host liquor liability.
If covered, there's no extra cost. A Certificate of Host Liquor Liability must be provided to the Chamber.
For questions, contact Chris Tingley at Tingley Insurance Agency: (217) 342-3637.